

## **Estimator**

HDK Construction is seeking an Estimator to join their NYC team.

### **Responsibilities:**

- Responsible for masonry projects take off.
- Processing and delivering professionally written proposals and documentation packages on time.
- Ensuring proposals meet or exceed the customers' needs, requirements and expectations.
- Working with others to establish a winning proposal strategy for high level or high value projects.
- Upholding impeccable record keeping practices in both hard copy and soft copy format.

### **Qualifications:**

- 2 to 4 years' experience of related experience in a construction environment.
- Construction Management or Engineering Degree
- Previous experience with masonry and window take off is a plus
- Excellent computer and organizational skills
- Excellent communication skills

### **Job Type:**

- Full-time

### **Our Company offers:**

- Competitive Salary
- Medical Insurance
- Paid Time Off
- Discretionary Bonus

**To apply for this position, please submit your resume and cover letter to:**

**[MDooley@hdkconstruction.com](mailto:MDooley@hdkconstruction.com) and [JPalmer@hdkconstruction.com](mailto:JPalmer@hdkconstruction.com)**